

BENSON HIGH SCHOOL

PROM GUEST APPROVAL

1400 Montana Ave, Benson, MN 56215
Phone: 320-843-2710 Fax: 320-843-2262

Prom Advisor Katie Foley
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Guests of BHS juniors and seniors must be in at least 9th grade and must be under 21 years of age at the time of prom.

All guests must be in the company of an 11th or 12th grade BHS student. All out of town guests and guests not currently attending high school must submit a copy of their driver's license to accompany this form.

Guests from another school district must take this form to their high school administrator to obtain his/her signature and phone number. College students should get a signature from their high school principal or counselor as a character reference.

The prom advisor, administration, and school board ask that students and parents use discretion when choosing prom attire. (If you have specific questions, contact the prom advisors.)

It is the responsibility of the BHS student to inform his/her out-of-town guest of BHS policies as well as Minnesota State High School League policies. All persons attending prom must conduct himself/herself in a positive and respectful manner. Anyone who does not follow school rules and policies will be asked to leave. No refund will be granted.

Please print:

Guest Name: _____ Grade: _____ Birthdate: _____

Guest School, City, State: _____ Grade or Grad Year: _____

Guest of (BHS Student): _____ Grade: _____

Guest Emergency/Parent Name and Phone: _____

PROM GUEST: I have read the complete list of BHS policies and procedures, I understand that if I fail to follow any of these policies or guidelines, I will not be allowed to participate and will be required to leave, and a refund will not be granted.

Guest Signature: _____

GUEST'S SCHOOL ADMINISTRATOR:

The student listed above as GUEST is a:

____ full time student in good standing, with no unserved ineligibilities

____ past graduate of this school in good standing, with no unserved ineligibilities

Please notify the Benson High School Principal, Mike Knutson, or prom director, Katie Foley, if you have any concerns about this student (320-843-2710).

Administrator Signature

Phone

Date

This form must be returned to the Benson Senior High School office to obtain the BHS Principal signature, Mr. Mike Knutson, before prom tickets may be purchased for your out-of-town guest.

BHS Principal, Mike Knutson _____ **Date** _____

The 2019 Prom will be on Saturday, April 27. The Grand March will be in the gymnasium, and the dance will be in the Senior High Gymnasium.

Prom Policies and Procedures

1. Students are expected to be in attendance at the Prom Dance twenty minutes after the car cruise (new this year) is over or may not be admitted. Students are required to check in when they arrive and check out when they leave.
2. When students sign out to leave the prom dance, they will not be readmitted. Students will be allowed to go out to their vehicles only under special circumstances and will be escorted
3. No purses or containers will be allowed into the dance — cameras and small camera cases only. Items may be left at the check-in table.
4. Anyone suspected of having or using alcohol or any other illegal substances will be referred to the police officer on duty. If confirmed, he/she and his/her guest will be required to leave.
5. All Juniors and Seniors are allowed to attend prom with one guest. Additional students allowed to attend prom must be invited by either a Junior or Senior, and must be in at least 9th grade and may not be more than 20 years old at the time of prom. Students who are declared ineligible may not attend prom. *If you have questions about eligibility, please see Cindy Reiman in the high school copy room.*

If a student has any Fails at the end of Quarter 3, we require verification from the Portal that ALL grades are passing in order for a student to purchase tickets for and participate in the Prom Grand March and Dance. *If you have questions about academic eligibility, please see Dawn in the high school office.*

6. If your guest is a past BHS graduate or an out-of-town guest, you must have your Prom Guest Form turned in before you can purchase your prom tickets. A copy of his or her driver's license must accompany the Guest Form. The Benson administration has the right to deny anyone access or admittance to the prom that they deem as necessary for the safety and well-being of those who are present at the prom events, and prohibits the attendance of any visitor who would substantially disrupt the orderly operations of this event. It is the Benson student's responsibility to make sure his/her guest knows and understands all prom policies and procedures, which are copied on the back of the Prom Guest Form.
7. Tickets will be sold beginning on Monday, April 1 and may be purchased until 3:15 pm on Friday, April 26 in the Community Ed office. Ticket price is \$15.00.
8. The order for the Grand March is randomly drawn from the prom sign-up sheet.
9. Admission to the Grand March will be \$3 for anyone over 5 years of age.
10. Waiters/Waitresses: The top 4 boys and 4 girls will be selected from the 10th grade class based on current cumulative GPA after semester 1 GPA's are calculated. Alternates may be selected, also based on GPA, in case any of the top 8 choose not to participate.
11. Juniors are reminded to come and decorate after school beginning on Monday, April 23. Sign-up sheets will be posted in the senior high office window. We will begin at 3:15 each day, until probably 8:30 or so. Seniors are welcome to come and help as well.
12. ***Keep in mind that this is a formal high school function.*** The prom advisors, administration, and school board ask that students and parents use discretion when choosing prom attire
We are confident that the parents, as well as students, will be supportive of these policies as we attempt to provide our students with memorable opportunities, as well as give them the desire to do the best they can do and put their best foot forward when representing their family, their school, and their community.